**Application form Educational Presentation**

Embassy of Japan in the Netherlands

The Educational Presentation provided by the Embassy of Japan in the Netherlands is an introduction to Japan and its culture. The presentation is *free of charge*, is offered on *weekdays* (Monday – Friday between 09:00 and 17:00 hours), and can be given either at your organisation or at the Embassy’s Cultural Centre in The Hague.

If you are interested in an Educational Presentation, please fill out the application form below *in English* and send the completed form, at least three weeks in advance, to [info@hg.mofa.go.jp](mailto:info@hg.mofa.go.jp). We look forward to receiving your application!

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| --- | --- |
| **1.** | **Name of organisation (company, school, university, etc.)** |
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| **2.** | **Contact person and contact information** |
|  | Name:  Position in the organisation:  Address:  Phone:  Email: |
| **3.** | **Information of organisation** |
|  | Group age category:  Group size (at least 10 people):  Background knowledge of Japan:  Date & time of presentation\*:  First choice: Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Second choice: Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *\*please book at least three weeks prior to presentation*  Presentation to be held at: Embassy of Japan / Organisation |
| **4.** | **Details of presentation** |
|  | Language: Dutch / English  Requested length: |
| **5.** | **Content of presentation** |
|  | Topic(s)\*:  Tourist information (cities, tourist attractions etc.)  Customs / etiquette  Culture  History  Language  Scholarship Programmes  Other:  *\* please check your preferred topic(s)* |
| **6.** | **Purpose (e.g. planning to visit Japan, international project at school, etc.)** |
|  |  |
| **7.** | **Audio-visual equipment available at organisation\*** |
|  | PC/laptop for PowerPoint presentation  Projector  Screen  *\* please check the available equipment* |

------------------------------ *Embassy staff will fill out the section below* ------------------------------

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| Application date:  EP date and time:  Staff in charge:  \_\_\_ Material check (date: ) |  | # of participants:  Means:  Topic:  Note: |