

## **Application Procedures for Multiple-entry Visa for Nationals of India**

### **<Temporary visitors for Tourism, Business affairs, Visiting relatives etc.>**

**\* Please DO NOT staple the documents together \***

#### ***A. Outline of application procedures***

The following is an outline of application procedures for nationals of India who wish to apply for a multiple-entry visa as a temporary visitor (period of stay: 90 days, visa validity: 5 years). The visa is for the purpose of tourism, business affairs, and visits to relatives/acquaintances, so it is not permitted to perform activities to undertake revenue generating business operations or activities to receive remuneration

#### ***B. Eligibility for Applicant with business purpose***

Nationals of India with ordinary MRP (Machine Readable Passport) / e-passport in compliance with the ICAO (International Civil Aviation Organization) standard, who wishes to apply for a multiple entry visa and are applicable to one of the following categories:

- (a) Individual who has travel records as temporary visitor to Japan twice or more in the last three years
- (b) Individual who has travel record as temporary visitor to Japan in the last three years and has financial capacity to pay the travel expense
- (c) Individual who has travel record as temporary visitor to Japan and travel records as temporary visitor to G7 countries (except Japan) in the last three years
- (d) Individual with sufficient financial capacity
- (e) Spouse or children of the individuals who are mentioned (d) above

#### ***C. Necessary Documents***

##### ***(a) Applicant***

- ☐ ① **Valid Passport**
  - at least one blank visa page
  - \* We will keep passports while processing visa applications
- ☐ ② **One [visa application form](#)**
  - completed and signed
  - 'Certificate of Eligibility No.' field does not need to be filled in
- ☐ ③ **One passport-type photo**
  - photo(approx.45mm×35mm) taken with a plain background within the previous 6 months attached to the visa application form
- ☐ ④ **Valid Residence Permit in the Netherlands (VERBLIJFSTITEL)**
  - Or a letter from the Dutch IND showing that the extension or application of your Residence Card is approved.
- ☐ ⑤ **[Letter of proxy](#)**
  - if other person applies for a visa instead of you
- ☐ ⑥ **Current or old passport**
  - that shows Japanese temporary visitor visa and entry stamp in the last three years (only in case B. (a), (b) or (c))

- that shows Japanese and G7 countries' (except Japan) temporary visitor visas as well as entry stamps in the last three years (only in case B. (c))

☐ ⑦ **Documents to prove a sufficient level of financial capability**

- Most recent bank statement including your name (only a page showing your balance) (only in case B. (b)), Annual income certificate (only in case B.(d))

\*Some additional documents which certify incomes such as bank statement, stock dividend, pension, retirement allowance, inheritance, lease agreement, real estate register, deed of property etc.

☐ ⑧ **Letter of explanation stating the reason of applying for a multiple-entry visa**

*(b) Spouse or children of the individuals who are mentioned B.(d) above*

☐ ① **Documents mentioned C. (a) ①-⑤ above**

☐ ② **Documents to prove the kinship**

- Marriage certificate, Birth certificate etc.

*<If applying for separately from the applicant mentioned B. (d) above>*

☐ ③ **Documents to prove a sufficient level of financial capability of the person mentioned B. (d) above**

- Annual income certificate

\*Some additional documents which certify incomes such as bank statement, stock dividend, pension, retirement allowance, inheritance, lease agreement, real estate register, deed of property etc.

☐ ④ **Copy of a passport of the person mentioned B. (d) above**

- Pages of identification and Japanese multiple-entry visa

☐ ⑤ **Letter of explanation stating the reason of applying for a multiple-entry visa**

\* If necessary, we might ask for additional documents apart from the documents mentioned above.

\* Please note that we may issue a single entry visa after visa examination.

## Application Procedures for Multiple-entry Visa for Nationals of India

### <Temporary visitors for Business affairs>

**\* Please DO NOT staple the documents together \***

#### *A. Outline of application procedures*

The following is an outline of application procedures for nationals of India who wish to apply for a multiple-entry visa for business purpose, and (period of stay: 15, 30, or 90 days, visa validity: 1, 3, 5, 10 years).  
The visa is for the purpose of business affairs for the first visit, but from the second visit it is possible to use as tourist or visiting to relatives/ acquaintances as well. But it is not permitted to perform activities to undertake revenue generating business operations or activities to receive remuneration.

#### *B. Eligibility for Applicant with business purpose*

Applicant who is applicable to one of the following categories and his/her spouse or children

- (a) A regular employee of a public (government) enterprise
- (b) An employee of a private company which is listed on the stock exchange (including Japan and third countries)
- (c) A regular employee of a Japanese-affiliated company which is a member of the Japan Chamber of Commerce and has a management base in Japan
- (d) A regular employee of a joint venture company, a subsidiary company or a branch office of a company which is listed on the stock exchange (including Japan and the third countries)
- (e) A regular employee of a private company with constant business transactions with a Japanese company which is listed on the stock exchange
- (f) A regular employee with a travel record to Japan for business purpose and travel records as temporary visitor to G7 countries (except Japan) in the last three years
- (g) A regular employee with more than three travel records to Japan for business purpose in the last three year

#### *C. Necessary Documents*

##### *(a) Applicant with business purpose*

- ☐ ① **Valid Passport**
  - at least one blank visa page
- ☐ ② **One visa application form**
  - completed and signed
  - 'Certificate of Eligibility No.' field does not need to be filled in
- ☐ ③ **One passport-type photo**
  - photo(approx.45mm×35mm) taken with a plain background within the previous 6 months attached to the visa application form
- ☐ ④ **Valid Residence Permit in the Netherlands (VERBLIJFSTITEL)**
  - Or a letter from the Dutch IND showing that the extension or application of your Residence Card is approved.
- ☐ ⑤ **Letter of proxy**
  - if other person applies for a visa instead of you

☐⑥ **Documents to prove the applicant qualify for one of the categories mentioned B. (a)-(g) above**

※(if qualifying for mentioned B.(f) or (g) above) employment certificate and current or old passport that shows temporary visitor visas and entry stamps of Japan and G7 countries (except Japan) in the last three years

☐⑦ [Letter of explanation stating the reason of applying for a multiple-entry visa](#)

*(b) Spouse or children of the individuals who are mentioned C.(a) above*

☐① **Documents mentioned C. (a) ①-⑤ above**

☐② **Documents to prove kinship**

- Marriage certificate, Birth certificate etc.

*<if applying for separately from the applicant mentioned C.(a) above>*

☐③ **Copy of a passport of the person mentioned C. (a) above**

- Pages of identification and Japanese multiple-entry visa

☐④ [Letter of explanation stating the reason of applying for a multiple-entry visa](#)

\* If necessary, we might ask for additional documents apart from the documents mentioned above.

\* Please note that we may issue a single entry visa after visa examination.