

List of Documents for “Visa other than short-term stay” Application

<Working visa, Student visa, Spouse visa, Specified visa etc.>

* More details of visa other than short-term stay are [here](#)

*** Please DO NOT staple the documents together ***

A. Provided by Visa applicant

- ☐ ① **Valid Passport**
 - at least one blank visa page
 - * We will keep passports while processing visa applications
- ☐ ② **One [visa application form](#)** (Two application forms for the nationals of Russia, Azerbaijan, Armenia, Ukraine, Uzbekistan, Kyrgyzstan, Georgia, Tajikistan, Turkmenistan, Belarus, Moldova and Kazakhstan)
 - completed and signed
- ☐ ③ **One passport-type photo** (Two photos for the nationals of Russia, Azerbaijan, Armenia, Ukraine, Uzbekistan, Kyrgyzstan, Georgia, Tajikistan, Turkmenistan, Belarus, Moldova and Kazakhstan)
 - photo(approx.45mm×35mm) taken with a plain background within the previous 6 months attached to the visa application form
- ☐ ④ **Valid Residence Permit in the Netherlands (VERBLIJFSTITEL)**
 - except Dutch nationals
 - EU citizens who don't have a certificate of residence permit in the Netherlands (VERBLIJFSTITEL) need to prove that you live in the Netherlands with your address on an invoice for electricity, gas etc.
 - Or a letter from the Dutch IND showing that the extension or application of your Residence Card is approved.
- ☐ ⑤ **Certificate of Eligibility (C.O.E.)**
 - Both original and copy (double-sided) are acceptable (If you obtained a C.O.E. electronically, please bring a printed one.).
 - To obtain a Certificate of Eligibility, the applicant must ask a proxy in Japan (an employer, spouse, school, etc.) to contact the nearest Regional Immigration Services Bureau and make an application on his/her behalf.
- ☐ ⑥ **[Letter of proxy](#)**
 - if other person applies for a visa instead of you

* If necessary, we might ask for additional documents apart from the documents mentioned above.